MHHS SIT Advisory Group (SITAG) Headline Report

Issue date: 23/08/2024

Meeting number	**SITAG 007**	Venue	**Virtual – MS Teams**
Date and time	**21 August 2024 10:00-12:00**	Classification	**Public**

Actions

Area	Action Ref	Action		Owner	Due Date

Decisions

Area	Decision Ref	Description	Rationale
Minutes and Actions	SITAG-DEC34	SITAG approved headline report of the SITAG meeting held 17 July 2024 with no amendments.	The Programme invited objections to the approval of the document, to which none were received.
SIT Operational Test Scenarios & Test Cases Theme 1	SITAG-DEC35	SRO approved SIT Operational Test Scenarios & Test Cases Theme 1 (v0.2).	The document had been recommended for approval by SITWG, the Chair invited objections to the approval of the document, to which none were received.

Key Discussion Items

Area	Discussion
Minutes and Actions	**DECISION**: The headline report of the previous meeting was approved with no amendments (**SITAG-DEC34 – recording timestamp 00:03:38**).
SIT Operational Test Scenarios & Test Cases Theme 1	The Programme provided an update on requested approval of the SIT Operational Test Scenarios & Test Cases Theme 1 (v0.2). The Chair invited objections to the approval of the document, to which none were received. **DECISION**: The Chair, acting with delegated authority of the MHHS Senior Responsible Owner (SRO), approved the SIT Operational Test Scenarios & Test Cases Theme 1 (v0.2) (**SITAG-DEC35 – recording timestamp 00:06:11**).

SIT Non-Functional Test Scenarios & Test Cases Theme 3	The Programme provided an update on SIT Non-Functional Test Scenarios & Test Cases Theme 3. The Programme detailed that the approval of the document was to be deferred, Theme 3 will be brought to September's NFTWG for recommendation and then to September's SITAG for approval.
	No comments or questions raised by SITAG members.
SIT Progress Management Summary	The Programme provided a verbal update on SIT Progress.
	The RECCo representative raised concerns about the RAG status for SIT Functional Testing Cycle 2, as per the slides, asking the Programme if there is confidence in achieving the 85% Tests Executed and the 60% Tests Passed in the next two sprints that are planned. The Programme detailed that they believe they have a good enough test percentage of 57% and 54% to take a risk-based approach coming out of Cycle 2.
	The iDNO representative raised concerns about the date for the Settlement Testing Target to be proposed detailing that the 23 September 2024 is not the date they had noted for this. The Programme confirmed that this was a typo within the papers, the date for Settlement Testing Targets to be proposed will be 23 August 2024 at FTIG.
	The Elexon representative detailed that the data showed for the SIT Functional Post-Sprint 4 Report looks correct but from an overall SIT Cycle, asked the Programme if they feel they are in a comfortable position for this as well. The Programme detailed that from a Functional perspective they are feeling comfortable but not all tests have passed from a throughput perspective and the Programme is taking an active approach to this, to change Ways of Working, communication levels and directiveness with PPs to increase testing throughputs.
	The Elexon representative followed up, asking if the Programme believes that the target set was possibly too high and will this be reflected in the new dates that have been given by the Programme. The Programme detailed that the new dates will be address later in the session within the item on Extension to SIT Cycle 2 Testing.
Extension to SIT Cycle 2 Testing	The Programme provided an update on the MHHS Short Term Testing Plan.
	The iDNO representative asked about the Request for Information (RFI) released to PPs as they detailed that the LDSOs had not seen this come through and if it was to be sent to the central parties as they detailed that their input would be imperative to this process. The Programme detailed that these communications had gone to the Supplier and Service Provider Cohorts, noting that their input would be analysed in the first instance to ensure we maintain pace and then the Programme will include central parties to ensure that any activities can be supported.
	The iDNO representative asked about the process being followed for the Change Request (CR) being raised in relation to this Extension to SIT Cycle 2 Testing. The Programme confirmed that the CR would follow the usual change process, and the Programme are not planning to do anything different to this process.
	The Large Supplier representative asked if the draft CR would be socialised to PPs for review. The Programme detailed that this would be dependent on timings, noting that there isn't a plan to send out a draft CR for review to ensure that as a Programme we don't elongate the change request process.
IPA Updates	The IPA provided updates on test assurance actions status per the meeting slides.
	No comments or questions raised by SITAG members.
Programme Milestones related to SITAG	The Programme ran through Programme Milestones related to SITAG.
	No comments or questions raised by SITAG members.

Top Programme Risks related to SITAG	The Programme introduced the top programme risks related to SITAG.
	The Large Supplier representative asked for an update on R753 regarding a risk around if the MHHS Service Design and Service Transition are not completed at pace. The Programme detailed that they are working with the Elexon/Helix team now on the service management arrangements as the SIT Operational Test Scenarios and Test Cases Theme 3 are dependent on these designs. The Programme is working collaboratively with the Helix team to develop the low-level service designs and test scenarios and test cases in parallel.
	The RECCo representative detailed that they are trying to set up a call between Helix and the Programme to discuss REC major incidents design around CSS.
	The iDNO representative asked why R930 was not further to the left than its current rating. The Programme agreed with the representative detailing that the risk was in the right place but may be better flagged as an issue, not just a risk.
Summary, Next Steps and AOB	The Programme noted that IR 8.2 will be published today. The DIN log will be updated on Friday 23 August 2024 and will be effective from SIT Cycle 3.

Date of next meeting: 18 September 2024

Attendees		**Apologies**	
Chair		James Murphy	Supplier Agent Representative (Independent)
Chris Welby	MHHS SRO	Lijo Louis	Medium Supplier Representative
		Richard Marriot	NGESO Representative
Industry Representatives		*Seat vacant*	Supplier Agent Representative
Gavin Gallimore	DCC Representative	*Confirmed not filling seat*	Consumer Representative
Graham Wood	Large Supplier Representative	*Confirmed not filling seat*	I&C Supplier Representative
Jenny Rawlinson (on behalf of Stacey Buck)	IDNO Representative		
Jonny Moore	RECCo Representative		
Santosh Vasudevan	Elexon Representative		
Shaun Brundrett	Small Supplier Representative		
Terri Hamilton	DNO Representative		

MHHS

Anne Robinson	PMO Governance Support
Jason Brogden	Programme Industry SME
Keith Clark	Programme Manager
Kevin Davis	SIT Test Architect
Kiran Raj	SIT Functional Test Lead
Miren Sookdeo	Test Support Manager
Roger Robar	Test Management Lead

Other Attendees

Fahreen Japp	Ofgem
Sinead Quinn	Ofgem
Taylor Thorpe	IPA